



Board of Directors Meeting Minutes

Date: Saturday, April 2, 2022
Call to Order: 1:06p
Where: ABATE of AZ Phoenix office and Zoom
Moderator: Jack Batty

Join via Zoom Meeting;

<https://us02web.zoom.us/j/84458122833?pwd=Qmd6cHByQVBlbUhlYnBRT29DRkJJZz09>

Meeting ID: 844 5812 2833, Passcode: 232777 One tap mobile:
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Quorum Attendance:

Coyote Pass	Harley Pettit	Present
High Country	vacant	Vacant
Mohave	Tom Aydt	Present via Zoom; muted
Phoenix-SM	Mary K (Nolan Steed proxy)	Present
Southern Arizona	Judi Miller	Present
Superstition	Jack Batty	Present
Yavapai	Deborah Butitta	Present
Yuma	Frank White	Present via Zoom

State Officers/Committee Chairs:

President	Jim Butsback	Present
Treasurer	Tara Rudometkin	Present
Secretary	Gwen Zolber	Present
Legislative Director	Michael Infanzon	Present
Bylaws/P&P Committee	MK/Cynde Aydt	Present

Chairperson comments – Introduced guest Jim Silk

Motion to waive reading & accept minutes as written : 1st Judi 2nd Nolan Motion passes unanimously

I. Reports

1. President – Jim: **Working on securing a gun donation for TBFS; need to update the ABATE tri-fold with the lane filtering education information.**
2. Treasurer – Tara: **2021 taxes filed. IRS is 1+ years behind in processing filings, requesting removal of fines/fees. Working on getting all records/documentation to main office.**
3. Legislative Director's Report – Mike: **Lane filtering goes into effect 90 days after the Legislature adjourns; accomplished 4 of 6 items membership requested; working on survey for next session's agenda items; working on scorecard for potential legislators in support of motorcyclists; law office providing palm cards with lane filtering legalities to hand out.**
4. Bylaws/P&P's Committee – **No report**



5. TBFS - Joe Silk: **Food trucks set up; no pizza truck this year as Mormon Lake opened its own pizza restaurant and disallowed vendors who sell pizza on premises. Traded a horse for 60 radio 2ads on 5 different radio stations in the area; ideal for both ends of the trade.**

II. Old Business Agenda Items

1. Treasurer – Tara
 - a. 2021 Tax filing status: **See Treasurers report**
 - b. Record keeping at ABATE office: **See Treasurers report**
 - c. No cost checking accounts at One AZ C.U. & Desert Financial C.U. not available in Yuma, Tucson, Kingman, High Country. Dead issue?
 - **Keep as Old Business item; if a bank option becomes available for all Chapters, will review options.**
 - d. Merge TBFS checking account into State checking account and close?
 - **Tabled until results of audits are available for review.**
 - e. Internal audits status/plan

BY LAW 10.05 TREASURY AUDITS: (a) Each Chapter will have an annual internal audit. The State Treasurer and State President will be responsible for having a qualified person perform each Chapter audit. Audit results for each Chapter shall be reported to the Board of Directors at the third annual quarterly Board of Directors meeting.

(b) The State Treasurer shall have an internal audit annually. Such audit will include the State Treasurer, State President and all the Members of the Board of Directors. State treasury audits will begin no later than the fourth quarterly Board of Directors meeting in 2003 and continue annually at the fourth quarterly Board of Directors meetings.

 - **Create Standing Audit Committee; State Officers will appoint Committee Members.**
 - * **Tasked with performing audits on all Chapters and the State, using random sample of invoices as well as sequential check numbers on checks written against account(s).**
 - * **Quarterly audit reports to BOD for review.**
 - * **Quarterly audit reports to be added to the 4th quarter audit; will roll up into the Annual Audit Report.**
 - f. High interest savings account: **Tabled**
 - g. Last known state-held chapter fund amounts: **Managed by audits**
 - h. Clarification on maximum amount of Chapter-held funds: **No transferring of funds currently due to lack of accounting software to track movement of monies. Deborah & Tara discussing with Janeen the best accounting program for ABATE's purposes.**
2. ABATE website – Harvey House replaced the meetings/events calendar on the ABATE home page and created an ABATE store for TBFS pre-registration. – **Previously pending; now Complete.**

Budget approvals – State (Tara), Legislative (Jack, Judi, Harley) Superstition Chapter & Yuma.

- **Yuma's budget was approved previously.**
- **Motion to approve State budget as submitted.**
 - 1st: Deborah 2nd: Judi **Motion passes unanimously.**
- **Superstition budget is based off of 2021s budget.**
 - * **Motion to approve budget with removal of bank amount as income.**
 - 1st: Judi 2nd: Nolan **Motion passes unanimously.**
- **Discussion around whether the costs allocated within the Legislative budget are ample enough to cover actual expenditure needs: e.g. meet & greet at legislative fundraisers and**



milage reimbursement; at one time the Legislative milage reimbursement was submitted and the sitting Officers responded with significant push back; future milage reimbursement was then significantly reduced to avoid further issues; with this information, it was concluded there are enough monies in the budget as submitted.

*** Motion to approve Legislative budget as submitted.**

1st: Judi 2nd: Nolan Motion passes unanimously.

State already spent more than \$3,000 budgeted for State logo hoodies, and embroidered hats & beanies are on order to sell at TBFS. Need to increase 2022 State Merchandise. (Jim)

- Approximately \$1,500 of the \$3,000 is merchandise; some will be sold at the Dirty Dogg event, and the remaining will be taken to sell at TBFS. In addition, in 2021 \$0 was spent on merchandise.

March 10th email from Tara to B.O.D.:

Find attached the State budget. To avoid further delay, I have removed the chapter detail, as previously provided, because I am not in possession of all chapter budgets, specifically Yuma (which was provided in paper form at 11-2021) and Superstition. Per requests since 11-2021, this version of the budget includes: \$1,000 for Annual Membership Meeting, some "wiggle room" for Website Maintenance (equaling \$50 more per month), and travel for Prez + BOD Chair to MOTM (Lobbyist remains in such budget). Please advise me of any requested revisions. – **Request to move money into the Merchandise expenditure budget line item to offset the deficit.**

Find attached the Legislative budget. This is reformatted and appropriately represents his requests for 2022. This also contains expenses for 2021. NOTE: the MRF MOTM Donation of \$1,500 is reflected in both budgets; however, the cost is only incurred once. Please advise me and Mike Infanzon of any requested revisions.

1. Crime Insurance (MK) Hanover Insurance Group rates for \$100K coverage range from \$403-477/year. Buy this insurance and/or follow our current By Law 10.05 (below). "qualified person" could be our new Accountant, Janeen.
What is required to prove theft/fraud and collect on this policy? They are asking for our procedures to deter crime. – **Tabled; developing a type of Operational Manual for ABATE would most likely negate the need for the insurance. Procedures are created for each role and submits to the State Secretary for and present to BOD.**
*** Deborah will discuss with MK and bring the information to the Board.**
2. AMSAF Riding for the Long Haul fundraiser, May 7, 2022, 5:30-9:30PM, Shrine Auditorium, 552 N. 40th Street, Phoenix, AZ. Sponsoring table of 8 - \$1250 Rockin' 50s theme. **RSVP's - PLEASE CONFIRM YOUR ATTENDANCE;**
MK + guest, Mike Infanzon, Harley + guest, Tim & Judi Miller, Jim Butsback (Jim is welcome to stay at MK's home over-night)



III. New Business Agenda Items

1. Review Critical Timeframes (P&P's Pages 5-7)

APRIL – Legislative Director, Designated Lobbyist, Chapter PAC Officers and assigned BOD member – develop Annual Legislative Survey to be administered to members, as well as conduct research on motorcycle related issues. Results of the Survey and research will provide framework for the Annual Legislative Agenda from which the Legislative Director and/or Designated Lobbyist take direction for the coming year. – **Delivered via same streams as previous years.**

APRIL – The State Treasurer shall assure the filing of all taxes and tax documents and supply a copy to all Board members on or before April 30th with an IRS filing requirement of May 15th.

- **Following up with Janeen on submitted 2021 taxes.**

2. Fund raisers (Frank) Raising funds for non-motorcycle charities, i.e.: Fisher House (SoAZ), Barbie's Toy Run (HCC), Abused women's shelter (Coyote Pass). We're a non-profit raising money for unrelated non-profits. MK could not find any rules about this in Bylaws or P&P's.

- **Supporting these types of organizations is what our Members like; it gives us a chance to recruit as well.**

3. Coyote Pass Chapter (Deborah MOTION) Coyote Pass chapter shall be placed on suspension until May 1, 2022, at which time all past minutes and treasury reports are to be turned in to the State Secretary and State Treasurer. If the reports are not submitted by May 1, 2022, the chapter shall be dissolved as of May 2, 2022. – **Motion withdrew since Chapter turned in the reports; noted unduly late.**

4. Lisi Cloud Walking (Harley) – At the March 8th Coyote Pass Chapter meeting, Lisi was presented as a “consultant to ABATE and guest”, participating like a member, coordinating bike games & raffle with Saddle Sore Ranch/Route 66 Bike Week. Please define the relationship & commitment with Saddle Sore Ranch. Is ABATE sponsoring this venue/event?

- **Discussion around Lisi; Chapter President Harley stated several times that Lisi was not at that Chapter meeting. He also stated the relationship with Saddle Sore Ranch is not in jeopardy. Harley was tasked with writing a letter to Saddle Sore Ranch stating in no uncertain terms that Lisi is no longer affiliated with ABATE in any manner, not as a member/representative/not with any organization at arm's length.**

5. iCloud storage (Gwen) to present Google vs. Microsoft cloud storage options.

- **Reviewed iCloud storage options as presented. Discussion reveals Dropbox is best option.**

***Motion to adopt Dropbox as ABATE's electronic storage solution; 1st: Deborah; Discussion continues and it's noted that the researched options were for individual accounts, and not likely to fit ABATE's needs.**

***Motion is amended: Check into which electronic storage options would work for ABATE as a state-wide organization. 1st: Deborah 2nd: Nolan Steed. Motion passes unanimously.**

6. High Country Chapter (Jim) Their next chapter meeting will be held May 21st, Saturday, 10:00AM at the Moose Lodge, Star Valley. Members show up and take officer positions or the chapter becomes inactive and members will be merged into Members At Large.



- Discussion around members from other Chapters planning on attending the meeting to show their support,

I. Next Meeting

Saturday July 2, 2022 1:00 - 2:30PM BOD Meeting, ABATE Phoenix Office.

Adjourn 1st Nolan 2nd Harley Adjourned at 3:07p

ACTION ITEMS

- Jim solidifying gun donor
- Tara getting all records to office & following up with Janeen on tax filing
- Mike working on survey and scorecard
- State Officers to appoint Standing Audit Committee Members
- Deborah & Tara to discuss with Janeen the best accounting program for ABATE's purposes
- Follow up with Harley to ensure a letter was sent
- Gwen & Tara to look into which professional-plan cloud storage will fit the needs of ABATE
- Trifold needs updated with lane filtering legalities
- rsvp's to confirm attendance at AMSAF's Riding for the Long Haul event